



501-455-2003 www.shannonhills.ar.gov Fax 501-455-3103

Mike Kemp *Allen Spears* *Tommy Meyers* *Kim Hamby* *Mary Meyers*
Mayor *Police Chief* *Fire Chief* *Public Works / Recorder* *Treasurer*

Section 1: Personal Information/Person in Charge on Site

A separate application will need to be filled out for each separate contractor, subcontractor or crew for each project. If you are doing all the work on your own property, please skip section 2.

Name _____ DOB ___/___/___ DL# _____

Address _____

Office Phone _____ Cell Phone _____

Email _____

Section 2: Company Information

Company Name _____ Date _____

Address _____

Office Phone _____ Cell Phone _____

Email _____

Type of Work _____

License Number

Plumbing _____ Electrical _____ Mechanical _____

Contractor _____ State Issued _____ Date Issued ___/___/___

Number of Personnel that will be on site _____

Insurance Company Name _____

Address _____

Phone _____ Email _____

Shannon Hills

10401 High Road East
72103
A R K A N S A S

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Section 3: Type of Permit Desired

(Check all that apply)

Building Permit

Residential \$0.35 Per Sq Ft

Commercial \$0.40 Per Sq Ft + \$0.50 Per \$1000.00 of construction cost up to \$2,000,000.00 + \$75.00 inspection fees (not to exceed \$1000.00)

(These two cover all Individual Permits)

Individual Building Permits

Plumbing \$50. Electrical \$50. Mechanical (HVAC) \$50. Fire \$50.

Demolition \$50.

Construction Permits

Residential Excavation and Clearing: 1 Lot \$50. 2 to 5 Lots \$150.

(more than 5 lots requires a subdivision permit)

(Includes a city issued stormwater permit)

(1 or more acers requires a General Stormwater Permit from Arkansas DEQ)

Retaining Walls, Decks and Fences Residential \$50. Commercial \$100.

Commercial Excavation and Clearing \$150.

(Includes city issued stormwater permit)

(1 or more acers requires a General Stormwater Permit from Arkansas DEQ)

Open Ditch and Boring \$250. (per crew per project) Must show proof of bond.

New Subdivision \$500.

(Includes a city issued stormwater permit)

(1 or more acers requires a General Stormwater Permit from Arkansas DEQ)

(Must submit Planning Commission Approved Plats and Plans with application)



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Mike Kemp Mayor Allen Spears Police Chief Tommy Meyers Fire Chief Kim Hamby Public Works / Recorder Mary Meyers Treasurer

Section 4: Property Information

Subdivision Name _____

Address _____ Lot No. _____

Cost of Project (materials and labor) \$ _____

How long will the project be going on: Days _____ Months _____ Years _____

Is there a Stormwater Permit Required (1 acre or more) Yes No Found on DEQ Website

Is this Property Located In The: Floodway Floodplain N/A

(For property located in the floodway, no permits will be issued by the city for the property) (For property located in the floodplain, you will need an engineering study turned in with this application)

Please describe the type of work that you will be doing on this property in more detail:

Section 5: Data Processing Fee

Residential \$5.00 Commercial \$7.00

Signature _____ Date ____/____/____

_____ I understand that a replacement fee of \$10 will be charged for a misplaced, stolen or defaced permit card.



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AFFIDAVIT

I, _____, certify by my signature below
that I hereby authorize _____ to act as my agent
regarding the _____ of the below
described property.

Property described as:

Signature of Title Holder

Date

Subscribed and sworn to me a Notary Public on this

_____ day of _____.

Notary Public

My Commission Expires
